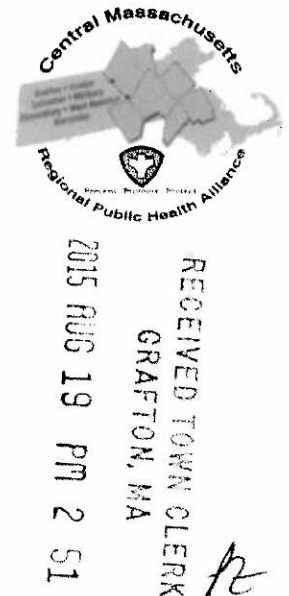




HEALTH DEPARTMENT

BOARD OF HEALTH
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MINUTES
BOARD OF HEALTH
JULY 13, 2015
HEALTH DEPARTMENT



A meeting of the Board of Health was held on July 13, 2015 in the Health Department, Municipal Center, 30 Providence Road, Grafton, MA.

MEMBERS PRESENT: Karen Gwozdowski Gauvin, Chairman; Deborah A. Chouinard, Vice Chairman; Philip E. Dumas and Jay Gardiner, Members
Richard J. Kirejczyk, Clerk, was not present.

Also in attendance: Mike Borowiec & Philip Leger, CMRPHA; Nancy Connors, Recording Secretary

A motion was made by Mr. Dumas to open the meeting at 6:00 P.M., seconded by Mrs. Chouinard; unanimously passed.

CMRPHA Status

Mr. Borowiec introduced Mr. Leger as the new Chief of Environmental Health for the CMRPHA. Mr. Gardiner stated that Mr. Leger has a wealth of information and comes with a strong Public Health background and is glad he is on board.

Mr. Leger informed the Board he has been in the health field for over 20 years, has been the Chair of the Emergency Preparedness Coalition and former Director. He has Title 5 experience and certifications and informed the Board he would be attending the Board of Health meetings. He continued his goal is to mentor his team, assign a Public Health Specialist to Grafton a couple half days a week, advertise for a full time Public Health Specialist and offer trainings to his staff. He continued that Mr. Borowiec would continue doing food inspections part time on weekends.

Mr. Gardiner questioned the protocol to be followed, after hours and on weekends, and to be sure that Fire and Police have the most updated information. Mr. Borowiec stated that Koby Owusu Ansah is the primary contact, then Phil Leger would be secondary and Mike would be tertiary. Mr. Gardiner wanted to be sure that the Board as well as the Board of Selectmen understand the transition and that the message is clear to management that there will be no gaps and we are reassured we do not want to go backwards.

Mr. Leger stated that he reports to Karyn Clark (Acting Deputy Director) who reports to Kathy Johnson at the City Mangers office. They will be having weekly team meetings to keep their piece of sustainability and make the transition work smoothly and continue to meet the needs going forward.

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Mrs. Chouinard questioned if Grafton would be getting the 20 hours per week they are supposed to be receiving. Mr. Leger reiterated even though we would not see Mr. Borowiec he would be here doing the food inspections on the weekends and Koby will be here two afternoons per week with Phil as the backup person. Mrs. Chouinard questioned the number of inspectors the Alliance has for the seven towns to which he replied 3.5 with Mike being the .5. Mrs. Chouinard had concerns that since January three people (Kerry Clark, Chris Montiverdi and Derek Brindisi) have left the Alliance as well as one inspector last year and now Mike going to part time. She continued we just signed on for three more years and has concerns what may happen in those next three years. Mr. Leger reiterated he and his team will work together to do their role to deliver the services to the seven towns. He wants to make the townspeople feel comfortable in approaching the Boards of Health as an Alliance and not be afraid of us or perceive us as the bad person.

Mrs. Gwozdowski Gauvin stated she received an email from Mr. Kirejczyk stating his concerns of which most were the same as Mrs. Chouinard. He has concerns with the high turnover rate not just with inspectional services but upper management as well. He would like to see more stability within the Alliance.

CMRPHA Update

Mr. Borowiec informed the Board that food inspections are continuing and July is almost completed. There are two new housing inspections that Mr. Leger and Mr. Ansah will be working on along with lead determinations. Mr. Borowiec continued that Mr. Leger would be performing soil testing on a 20 lot subdivision beginning sometime in August.

Board Communications

Discussion was deferred to the next meeting when there is a full Board present.

Vaccine Reimbursement Revolving Account

The Board is in receipt of an email from Town Accountant, Tricia Fay, that the balance in the Vaccine Revolving Account has increased to over \$19,000 with little in terms of expenditures being taken from the account despite the \$7,500 annual limit. She continued that after consultation with the Town Administrator she has transferred all but \$10,000 out of the Vaccine Revolving Account to the General Fund. The Board feels the monies should be put back into the Vaccine Revolving Account. Influenza vaccine for the upcoming flu season will not be funded by the State anymore and will need to be purchased from this account. Mrs. Chouinard also stated that a Shingles Vaccine Clinic was being planned for. In 2011 to administer 70 doses was \$10,000. The Health Department is also planning a Tdap Clinic which is around \$45 per dose. These fees do not cover any sharps disposal costs initiated with these clinics. A letter will be send to Ms. Fay requesting the funding be returned to the Vaccine Revolving Account so the Health Department can administer these services to the citizens of Grafton.

Sharps Kiosk Ribbon Cutting

Now that the Sharps Kiosk is stationed in the Health Department a Ribbon Cutting Ceremony needs to take place. The Board would like a representative from the Alliance, Community Nursing Association and the media present. Since September is Emergency Preparedness Month this will take place in September. The date and time will be determined.

September Meeting Schedule

The Board set Monday, September 14, 2015 as the September meeting. Mr. Gardiner stated he would not be able to attend the August 17th meeting. Mrs. Gwozdowski Gauvin stated she is not sure, at this time, if she will be able to attend the August 17th meeting either.

Biomedical Consultant

The Biomedical Consultant contract with Mr. Benjamin Fontes will expire on August 1, 2015. Mr. Borowiec of the CMRPHA was asked to find out if they could take on this inspectional service. He stated that at this time the Alliance cannot take this on. Mr. McInerney questioned in an email if Tufts was still paying, if the Board wanted to keep this service and if so to exercise the right to extend the contract. The Board agreed they do need to keep this service. Mr. Gardiner felt it would not take much for the Alliance to pick up this service and if they did we could amend the IMA. Mr. Leger stated he would speak to Wayne Curran, who runs Hazardous Waste, and would also have to run it by Karyn Clark (Acting Deputy Director) and Kathy Johnson (City Manager's Office).

Septage Hauler Permits

The Board discussed the untimely, incomplete return of the Upper Blackstone Septage Permits from the Chase/harris Corp. A letter was sent to all Licensed Haulers in November of 2014 along with their 2015 renewal that they must fill out Form 4 – System Pumping Record and to return these forms to the Health Department with 14 days from the pumping date as in accordance with 310 CMR 15.351. On June 18, 2015 the same letter was sent to all Licensed Haulers. Chase/harris Corp. is behind on their submittals going back to October of 2014. The Board requested a letter be sent to them reminding them it is the law and that they have 30 days to submit all their pumping records back to October of 2014 and if they wish to speak to the Board they may attend the next meeting on August 17th and that the Board appreciated their attention to this matter.

Inter-Departmental Comments to Planning Board

Planning Board is now sending their correspondence electronically and town departments can now respond electronically. The Board stated they would like to be forwarded the emails and respond electronically unless it needs in-depth review by Brian for septic and wells.

Minutes – June 8, 2015

A motion was made by Mrs. Chouinard to accept the Minutes of June 8, 2015 as written, seconded by Mr. Gardiner; unanimously passed.

BOARD SIGNED

A motion was made by Mrs. Chouinard to Pay Bills as listed, seconded by Mr. Dumas; unanimously passed.

Bills:

M A H B	\$ 150.00
Verizon Wireless	39.99

Disposal Works Installers Permit:

Robert Miller / Affordable Septic

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Camp License:

Touchstone Community School Summer Camp

Old/New Business

Troiano Trucking, Inc., 109 Creeper Hill Road, North Grafton

Mr. Leger attended the MADEP hearing on July 9th regarding the Draft Permit Approval for Permit for Recycling, Composting or Conversion (RCC) Operation for Troiano Trucking Inc. The current proposal is for 24/7 however some restrictions to limit the hours on various classes of deliveries will be put in place. Deliveries of perishable goods will be allowed and other non-critical deliveries will be restricted primarily to normal work hours as 7:00 a.m. to 4:00 p.m. They have some local restaurants they will be picking up from as well as some airline food. The Board had no comments other than they would like to review the operation 90 days after it begins. Mr. Leger also stated that any complaints need to be directed to Mr. James McQuade at MADEP.

A motion was made by Mrs. Chouinard to adjourn at 7:50 P.M., seconded by Mr. Dumas; unanimously passed.

A TRUE COPY,
ATTEST:



Richard J. Kirejczyk, Clerk